ORCID

How to obtain an Identifier

Step by step
Version 31.3.2020
2- How to obtain an ORCID identifier +

Before creating your ORCID ID, first check if you already have one, via the search engine on the ORCID site. You may have created an ORCID identifier, for example by publishing in a journal that uses it, and then forgotten it. (See the screenshot)

a. ORCID registration / Login

On registering on the ORCID website: https://orcid.org/register you will be asked for the following information:

- Fist and last names
- Primary email:
- Confidentiality settings: 3 levels, "Public", "Trusted parties", "Private" (can be modified later for each section).

Once you have registered, you have access to a profile that you can complete by filling in your personal information and information about research activities.

You can choose the working language via the top right-hand tab.

Video “How to register to ORCID”

i. New user (See screenshot)

If you are new to ORCID and haven't got an ORCID account, register on https://orcid.org/ in 3 easy steps.

Report your ORCID ID on your personal page on “MyUnifr”.

ii. Existing user (See Screenshot)

If you have already created an ORCID account, login to retrieve your ORCID ID, and Report your ORCID ID on your personal page on “MyUnifr”.

If you do not remember whether you already created an account, search for your name in the search section “Registry”, on the top right of the page. If your name is displayed verify that it is really you behind it. Report your ORCID ID on your personal page on “MyUnifr”.

b. Set up your ORCID Profile (See Screenshot)

After registering in ORCID, you can add in more information to enrich your profile, including:

- Name variants (if any)
- Keywords (research interests)
- Websites (e.g. Dept profile, ResearchGate, Mendeley, Google Scholar)
- Email
- Other IDs (e.g. Scopus Author ID, ResearcherID). These author identifiers will be automatically added after linking ORCID with the database system (Scopus, Publons, CrossRef…).

Video “How to edit your name in ORCID record”