

ORCID

Delegate the management of your profile in ORCID

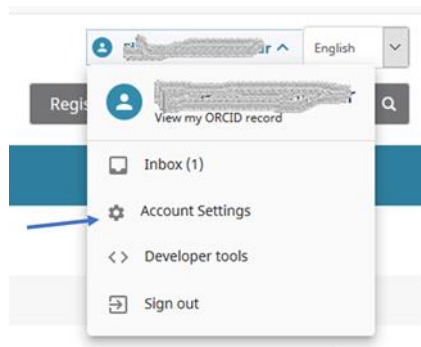
Step by step

Version 31st of march 2020

How to delegate the management of your profile in ORCID

You can delegate the management of your profile to another person, designated as a trusted person. This person must be registered with ORCID. The designated trusted person will be able to update all sections of your profile.

- Log in in your ORCID account
- Go to your “**Account settings**”, on the top right of the page under your name



- Go to the section “**Trusted individuals**”

Trusted individuals [?]

Search for ORCID users to add as trusted individuals.

- Find the person's account by entering their name, email or ORCID iD
- Click “**Search**” to the right of the person's name.
- You can revoke a delegation at any time. Simply click on the trash icon to the right of the trusted name.
- The trustworthy can switch between his/her account and the account entrusted to him/her.

